

Unit 183 Board of Directors Meeting  
Fort Worth Bridge Studio  
23 March 2011

The board meeting was called to order at 5:30pm by President Steve Shirey. Members in attendance were Janet Jordan, Tom Moore, Max Jackson, Margot Hirsch, Diane Washabaugh, Elizabeth Hudson and Dick Simon. Absent was Carolyn Pinto.

Minutes of Last Meeting. The minutes of the February 2001 Meeting were presented with submitted corrections. The minutes were not approved, pending further correction.

Treasurer's Report. President Shirey presented the treasurer's report. There being no corrections, additions or discussion, the treasurer's report was accepted and submitted for audit. The revenues were down due to the studio being closed for 10 games because of bad weather and the studio was closed for the Grapevine tournament.

Old Business.

Wells Fargo Bank Account. Discussion was held concerning the Wells Fargo bank account. Tom Hughes, the outgoing treasurer, still has not transferred control of the account to Carolyn Pinto, the current treasurer. President Shirey will write a letter to Tom Hughes making said request.

Standing Rules Changed. Margot Hirsch presented a written draft of the Standing Rules changes proposed during the February meeting. A vote was taken for each change after review and discussion. The following changes were approved and will become part of the Standing Rules under IV. Unit Affairs.

The Board of Directors may schedule Unit or Special Events games at any time in keeping with proper sanctions and the best interest of the Unit. The owner/director of his/her game has the right of first refusal when other regularly scheduled games are proposed to be scheduled during his/her game time. (03/23/11)

The Board of Directors will issue a unit-wide announcement whenever there is a need to establish a new game or appoint a new owner or director for an existing game. All eligible individuals will be considered. A new game is defined as one being established or being changed significantly. Approval for a new game, owner, and/or director will require a majority vote by the Board. (03/23/11)

All directors shall be guided by the ACBL Handbook of Rules and Regulations. Directors will enforce the Unit 183

Zero Tolerance and Telephone Policies adopted in 2008. Also, all directors will govern their actions according to the Player-Centered Guidelines adopted by the Board of Directors on February 16, 2011. See Appendices.

One key discussion point was the use of the term “being changed significantly” in the second Standing Rule change approved. It was determined that “significantly” should remain and pertains to game masterpoints limit, schedule, and/or location changes.

Also, Margot referenced the ACBL Unit Rules and Regulations in the ACBL Handbook. She believes that Unit 183 must change its election procedures in order to comply with ACBL requirements. Also, questions remain about being able to produce a Unit 183 comprehensive financial statement when requested by District 16 or any unit member. She will review the Unit’s Bylaws and report back to the Board.

Phone Book. Janet Jordan presented the new phone directory. Several errors were found. Janet will make the corrections and order a reprint.

Audit. The audit committee (Kay Jones and Joe Harbour) is conducting the audit. A current financial statement has been requested (Treasurer Pinto will provide to the committee). Additionally, the audit committee stressed the importance of the transfer of signature authority on the Wells Fargo account (addressed above).

Awards night. Discussion continued from February meeting. It was agreed that Awards night will be Wednesday, April 6. Food and award presentation will be at 6:00pm, game time is 7:00pm. Carolyn Pinto is Tournament Chair, Steve Shirey will direct, Darlene Shirey will provide hospitality, and Janet Jordan will order awards.

Unit games. Discussion continued from February meeting. It was agreed that Unit games will be held on April 16, May 7, and the third Sunday of each month beginning in June.

Post Office Non-Profit Status. Elizabeth Hudson reported that she is working on establishing our non-profit status with the Post Office. The renewal is due in August.

Ice Maker Maintenance. Discussion was held concerning maintaining the ice maker. A motion was made, seconded and carried to allow Diane Washabaugh to purchase an annual maintenance contract for the ice maker.

Website. Tom Moore reported that he is working with Larry Crowder, the web-master, on changes in the website. The goal is to make the site more Unit oriented rather than Fort Worth specific.

Studio Cleaning. Discussion was held concerning the extra cleaning needs of the studio when we hold special events. The current cleaning schedule is sufficient for the normal day to day needs of the studio; however when we have large Unit Games, special events, and tournaments, additional cleaning is needed. The estimate for an additional day was \$50. A motion was made, seconded and carried to authorize Carolyn Pinto to add additional cleaning days as needed.

Computer Restructuring. Larry Crowder has been working on programs to enable posting the scores and hand records to our website. He needs access to our computer for several days. President Shirey suggested this be accomplished during the Fort Worth tournament, April 29 thru May 1, while the studio is closed. President Shirey will send a notice to all game directors requesting they file their ACBL reports prior to April 29.

Dealer 4 Maintenance. Discussion was held concerning maintenance on our Dealer 4 machine. Tom Moore and President Shirey are to set a meeting to clean and demonstrate the cleaning of the Fort Worth machine.

Suggestion Box. The suggestion box has been placed in the kitchen area. Diane Washabaugh has the key and will present all suggestions retrieved from the box at future board meetings.

Sunshine Report. Margot Hirsch reported that Mariam Labovitz passed away on March 19. Gina Lancaster and Esther Blalock have been ill. B.J. Yates was in an accident. All have been sent cards from the unit.

There being no further business, the meeting was adjourned.

Originally submitted by Dick Simon, copy attached to these minutes  
Corrected version submitted by committee, 15 June 2011