

Minutes of the Arlington Duplicate Bridge Club Board of Directors held on May 29, 2024

President Melody Gann called the meeting to order at 10:32 am. Directors Dorothy Moore, Melody Gann, George Morey, Wayne Corbett, Julie Dahlquist and Larz Smith attended in person. Director Judy Floyd and Club Manager Mary Ellen Stanton attended via Zoom. Minutes of the April 27, 2024, Board meeting were approved. Preliminary minutes of the May 11, 2024, Special membership meeting were reviewed and the Board authorized posting the preliminary minutes on the Club website pending approval at the next membership meeting.

Financial: Treasurer George Morey reviewed the April Financials. George noted that the Club lost \$ 105.65 in April for a YTD loss of \$ 293.87 and had a \$ 39,598.03 cash balance at the end of April. George reported that during April the Club had 113.75 tables for F2F games at our studio and 111 tables for On-line games. George also informed the Board that the Club's 2023 tax return had been filed and that he had signed the lease extension agreement as approved by the membership and authorized by the Board.

Fraud: Treasurer George Morey reported that the Club's checking account at Bank of America had incurred two fraudulent transactions. George has changed the username and password for the account and recommends that we close the account and open a new checking account at Bank of America. George has scheduled a meeting with the bank to review what has happened to date, how to recover missing funds and how to try to prevent fraudulent transactions in future. George is to present a detailed report to the Board at their next meeting.

Charities: Secretary Larz Smith reported that the Membership selected Arlington Life Shelter and Mission Arlington as the Club's charities for 2024.

Calendar and Special Events: The Board selected the Wednesday, June 19th F2F open game to be our contribution to the ACBL wide Longest Day fund raising program for Alzheimer's Research. Online game directors to decide which online game (if any) to dedicate to the Longest Day program. Where possible, all F2F games during the June 10th to June 16th period will be STaC games (\$ 12 per player). From June through August, two games per month per sanction will be designated as NAP qualifying games. The Board voted to try to increase the number of Saturday games each month depending on Game Director availability and tournament conflicts. The Saturday games for June are as follows (food, if any, TBA): June 1st (NAP qualifier), June 15th (STaC game), June 22nd (taco party celebrating Dorothy Bedford's 90th birthday), and June 29th (NAP qualifier).

Education: Dorothy reported that Doug Berke would like Board approval to offer Beginner Bridge lessons (\$ 10 per person per lesson) on Thursday evenings at the Studio beginning on June 20th. The lessons would run for 9 weeks and tie into the ACBL "Boost" program to acquire prospective students. The Board approved Doug's plan and will pay Doug \$ 50 per lesson plus a \$ 10 food allowance. Doug stated to Dorothy that he would waive the payment for food if the class for a lesson was too small.

Game issues: Dorothy reported that she and a Game Director were managing a player issue.

Bylaws: George reported that he had consolidated all the recently approved amendments into the Bylaws which were then distributed to the Board for final review. He will have the revised Bylaws posted on the Website.

Janitorial Service: The Board received notice from Jan-Pro (our current provider) of a \$ 8.25 (3%) increase in our monthly fee. Melody got a quote from another provider that was higher than the new price from Jan-Pro. The Board decided to stay with Jan-Pro.

Election of Officers: The Board elected the following as Officers for the next year:

President:	Larz Smith
Vice-President:	Dorothy Moore
Secretary:	Julie Dahlquist
Treasurer:	George Morey

Bank Account: The Board authorized the following persons to sign on the Club's checking account at Bank of America: (1) George Morey, Treasurer (2) Larz Smith, President and (3) Dorothy Moore, Vice-President. All other signatories are to be deleted.

The meeting adjourned at 11:54 am.

Submitted by Larz Smith, ADBC Secretary