



Ft. Western Unit 183

Board Meeting Minutes

February 17, 2010

Present: Steve Shirey, Carolyn Pinto, Elizabeth Hudson, Tom Hughes, Tom Nute, Margot Hirsch, Max Jackson, and Janet Jordan. Keith McCall (guest) and Linda Spangler (guest). Steve Shirey called the meeting to order at 5:30 P.M. January minutes were approved and posted by Carolyn Pinto.

Treasurer's Report. Tom Hughes presented his report and was accepted by the Board with amendments for our next meeting. He expressed a need for a central location of all official mail for the Unit. Janet Jordan is to bring information on the renting of a post office box next month.

- The Board approved that the treasurer can pay 'recurring' expenses by electronic means or by check, at his discretion.
- The treasurer will research Item #301 in his report, as to whether it needs to be paid.

OLD BUSINESS:

1. UNIT GAME: Keith McCall (guest), shared his ideas about the Unit Game. He favors a Sunday afternoon game directed by him and expressed retaining his sanction for Sunday, if the Board was to move the Unit Game to any other day . He would utilize the assistance of bridge members, telephone calls and special games to increase attendance. Linda Spangler, (guest), expressed her thoughts and ideas in wanting to direct the Unit Game on Wednesday evenings. She would try to revitalize the game by promoting it with telephone calls and other forms of advertisements that would result in a successful game. She offered to run simultaneously a limited and an open game.

- The Board approved having Linda Spangler direct the new Unit Game starting March 3, 2010, on Wednesday evenings. Linda's financial entitlement would be \$40 dollars or \$6 dollars per table, whichever is greatest. \$15 dollars , if the game does not make. His game will be periodically reviewed by the Board as to its success/failure.
- Steve Shirey announced that Awards Night will be held during the Unit Game time, April 7, 2010.

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2. Trailer/Tables replacement. Max Jackson bought and presented to the Board the two ten gallon water tanks, and three action packers. The Board also approved for M. Jackson to buy 100 tables through M. Goldman at a price of \$19 dollars per table plus shipping for each table. This order will be combined with an additional order from the Arlington Unit.

- The Board approved for Steve Shirey to negotiate to buy the trailer from Gary Niesler.
- Bidding Boxes. Janet Jordan was approved to buy 2 sets of bidding boxes and will bring to the Board next month.

3. BRIDGEMATE. Margot Hirsch reported that Bridgemate II will be the product selected to be used in a trial period in Ft. Worth and Arlington. The Trial Period will be announced later, after the materials arrive. The Ft. Worth Unit will use 18 terminals and Arlington will use 12. The computers in the bridge studios should need to be changed to the use of Windows to accommodate this product.

4. AUDIT. E. Hudson reviewed all the minutes for the year 2009, and found that Mary Hoger had requested an audit in the November Board Meeting in 2009, which was approved and was supposed to have been completed by December, 2009. This was not done. Hudson, citing the Standing Rules for Unit 183, in which the Treasurer should submit all records and books for an audit by an auditing committee appointed by the Board of Directors during the month of January of each year. Steve Shirey, said, he would look into this matter.

5. JUNE SECTIONAL. It will be held on June 4-6, 2010, and Steve Shirey said, all is fine and on track.

NEW BUSINESS:

1. Minutes and Financial records. E. Hudson spoke on the need of centralizing and storage of 'minutes and financial records', for example the Bridge Studio. Records need to be readily available in case the Unit 'triggers' an IRS audit. At the present time, the financial and minute records are in the homes of the treasurer and secretary. Hudson feels that these records should be kept in a locker at the Bridge Studio. Another option would be to record all these materials on disc form and these to be stored in a bank safe deposit box, along with our contracts for the CD's invested at the present time.

- Tom Nute volunteered to record the unit's historical record on CD form.

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- Hudson to contact Kay Jones about securing a locker to safe keep these documents at the Bridge Studio.
- Hudson will continue to report the minutes to the Board by email and get their approval for posting. Hudson will give Board members a reasonable deadline to respond , no replies by deadline, will be interpreted by the secretary as approval for the minutes.

2. Social Players/EZ Bridge-C. Pinto postponed this matter until next month.

3. Sunshine Committee. Margot Hirsch sent condolences to the following bridge players on behalf of the Board:

Jean Helmers' husband, had surgery

Ann Kennemer had surgery

Sandy Partridge in the recent loss of her Mother

Sue Rowe's husband had surgery

4. OTHER. Steve Shirey moved that the next Board meeting be held on: March 24, 2010.

F. Adjourn. The meeting was adjourned at: 7:20 P.M.

Respectfully submitted,

Elizabeth H. Hudson

Secretary

Steve Shirey • Carolyn Pinto • Elizabeth H. Hudson • Tom Hughes • Tom Nute

Margot Hirsch • Max Jackson • Janet Jordan • Diane Washabaugh