

Board of Directors Meeting

Monday June 13, 2016

Minutes

Members Present:

Melody Gann, Sue Gilbreath, Dorothy Moore, George Morey, Mike Peiffer, Sue Kay Reeder, Anne Ward Williams

Attending at Boards Invitation: Mary Ellen Stanton

Call to Order: The meeting was called to order by George Morey at 5:00 PM.

Review of June – July Calendar for Updates

- Longest Day – Final plans for events associated with conducting “Longest Day” games were reviewed. Sue Gilbreath was tasked with obtaining food items to be offered by the club at each game held that day.
- The June Mentor game was moved to 6/22 in order to comply with ACBL requirements for conducting STaC games which are being held the week of June 13-19th.
- The “Grand Reopening” event for the Wednesday Open game is set to be held on June 22nd. The issuance of free games to both open and limited players who have not attended either of these games since April 15th was approved as a special inducement to reinvigorate attendance at both of these games. The free plays will be taken out of the 100 free play allotment approved earlier by the Board for the Wednesday Open game. Additionally, the board approved a request made by the Open Game committee to spend up to \$100 on promotional items (decorations, free sodas, etc.) consistent with promotional steps reasonably associated with grand opening events. The motion to approve this expenditure passed by a vote of 6-1.
- The July Calendar was reviewed for any required changes since the previous board meeting. None were noted.

Set August Calendar

- A preliminary August slate of events was handed out for review. Special games are currently slated on the following dates:
 - Saturday 8/13 – Will be a Unit Championship game. Entre provided by ADBC.
 - Wednesday 8/17- Will be our August Mentoring game.
 - Tuesday 8/23 – Will be our August Birthday game.
 - Saturday 8/27 - Will be an Open Pairs Potluck game.
 - Sunday 8/28 – Will be a special Open Pairs game.

- August NAP games will be conducted on the following dates and times:
 - Wednesday 8/3 12:30 PM Open
 - Tuesday 8/9 7:00 PM Ltd
 - Tuesday 8/9 7:15 PM Open
 - Tuesday 8/16 7:00 PM Ltd
 - Tuesday 8/16 7:15 PM Open
 - Friday 8/19 10:15 AM Open
 - Monday 8/22 7:15 PM Open
 - Wednesday 8/24 12:30 PM Open
 - Friday 8/26 7:30 PM Open
 - Saturday 8/27 12:30 PM Open
 - Sunday 2:00 PM 2:00 PM Open

ADBC will be closed on Tuesday and Wednesday (August 30 & 31) in observance of the Labor Day Holiday.

ACBL/Unit Issues

- **NLM Tournament – Preventing Future Conflicts**

Discussion was held regarding the fact that Unit 183 conducted special promotion of their limited game in direct competition with ADBC's NLM Tournament held May 21 & 22. Communication with unit officers was exchanged and apologies received. This action on the unit's part appears to have been totally unintentional and indicative of a breakdown in communications regarding scheduling of events. The ADBC Board intends to respond by continuing to place great emphasis on early review and finalization of forward looking calendars and in communicating our calendar commitments to the unit.

- **New Game Fee Structure**

Dorothy Moore reported that the ACBL has implemented changes to its fee structure that in part replaces its historical fixed game fee with a new fee that results in higher fees to us once games exceed 3 tables in attendance. The board will conduct an analysis of the impact of these changes and review at a future meeting.

Director Issues

Dorothy advised the board that she had received a recent letter containing a member complaint about a director and that this complaint was being addressed using the recently adopted club protocol for handling such complaints. Dorothy will keep the board informed of the status of this complaint and actions taken.

Facilities Committee Update

Sue Gilbreath reported that approximately 20 members attended the forum to obtain member input on desired changes to the club's physical facility and configuration. Sue stated that some good suggestions were received. The committee tasked with developing a final facilities proposal plans to hold its next meeting during the first week of July. The committee will also review the feasibility of adding a storage building in back of the club.

Proposed Bridge Workshop

Mary Ellen Stanton has proposed that a workshop be conducted by Chuck Burke during the final week of September. Chuck is on record as stating he is amenable to conducting this workshop as long 8 or more tables are signed up. This would be a 2/1 bidding convention workshop. Mary Ellen reported that comments obtained from attendees at previous workshops made reference to "Good Presenters" and "Good Materials".

(Note: See Addendum B regarding subsequent changes to proposed scheduling of this workshop).

Bridge Education Plan 2016

The board revisited the subject of developing a club bridge education plan at some length. This continues to be a challenging subject to get our hands around. George noted that there is currently a wide range of activities occurring at the club that logically fall under this heading, some of which are being conducted on a less formal basis than others. George suggested that a good starting point might be to summarize the diverse population of activities that falls into this category onto one piece of paper, and then go forward from there.

2015 Audit Issues

The subject of deposit frequency was raised as a cash control issue during a previous audit. To minimize the risk of exposure to loss of club resources, the board intends to continue working towards a goal of having deposits made on a weekly basis.

Proposed 2016 Allocation to Charities

The board approved a proposal to allocate all of the club's donations equally between the four charities selected by club members. We need to make certain that the new policy for equal allocation of donations can be correctly administered through the ACBL software. Sue Kay will review this issue with Mary Ellen.

The meeting was adjourned at 6:54 PM.

Addendum A: Treasurer's Report

FINANCIAL RECAP

May, 2016

Income & Expenses:

Revenues are down in May, 2016 by (\$861.16) (8.2%) from May, 2015. This is due to Table Fees being down by (\$740) for the month with YTD Table Fees off by (\$1,748) offset by \$1,125 from Unit 183 for Games Closed during their Tournaments. Also Member Dues are down by (\$625) from 2015.

Expenses are down in May over May 2015 by (\$2,868.72) due the first of three months minimum rent (\$2,435.42) abatement and ACBL fees down by (\$509.00). Expenses YTD are over by \$52 due primarily to the Rent better by \$1,766 Utilities better by \$1,261 and Charitable Gifts better by \$1,064 offset by Repairs & Improvements worse by (\$2,041)

Our Net Income for May 2016 is \$1,973.82 while YTD Net Income 2016 is \$3,590.05 while YTD Net Income in May, 2015 was \$4775.62 - the difference (\$1,185.57) caused primarily by the Revenue being down for 2016.

Our Cash on Hand for April, 2016 is \$83,272 and was \$79,346 at the beginning of 2016 – a gain of \$3,925.

Table Count:

The table count for May 2016 was 339 tables with YTD table count at 1,762 as opposed to YTD table count in 2015 of 1,812 – a loss of (50) tables.

Addendum B: Changes to Workshop Scheduling

Since the conclusion of the June 13th board meeting, the proposed date for conducting the 2/1 Workshop has been changed to Saturday, October 22nd.